

MINUTES – APRIL 19, 2004

The Caswell County Board of Commissioners met in regular session at the Historic Courthouse in Yanceyville, North Carolina at 6:30 p.m. on Monday, April 19, 2004. Members present: Mel O. Battle, Chairman, Larry G. Hamlett, Vice-Chairman, Nathaniel Hall, Jack W. Hooper, Cathy W. Lucas, Kenneth D. Travis, and George W. Ward, Jr. Also present: Jeffrey H. Earp, County Manager, Robert V. Shaver, Jr., County Attorney, and Gordon Bendall representing The Caswell Messenger. Wanda P. Smith, Clerk to the Board, recorded the minutes.

MOMENT OF SILENT PRAYER

Chairman Battle opened the meeting with a Moment of Silent Prayer.

APPROVAL OF AGENDA

Commissioner Travis moved, seconded by Commissioner Hall to approve the agenda as presented. The motion carried unanimously with Commissioner Lucas absent.

APPROVAL OF CONSENT AGENDA

Commissioner Hamlett moved, seconded by Commissioner Travis to approve the Consent Agenda as presented.

Chairman Battle referred the Board to the EMS Billing Report for March, 2004, in which the amount of \$28,291 was billed and \$28,771.66 was collected. Chairman Battle requested that the County Manager send a letter to EMS expressing the Board's appreciation for an outstanding collection report for March, 2004.

Upon a vote of the motion, the motion carried unanimously with Commissioner Lucas absent.

The following items were included on the Consent Agenda:

1) Approval of Minutes of March 1, 2004 Meeting

2) Monthly Tax Report for March, 2004

Total Amount of Taxes Collected	\$375,533.12
Tax Maps	\$ 201.25
2004 Prepayments	\$ 1,996.96
NSF Charge	\$ 463.41
County Maps	\$ 32.10
Beer License	\$ 30.00
Wine License	\$ 50.00

- 3) Monthly EMS Billing Report for March, 2004
- | | |
|----------------------------------|--------------|
| Total Billed | \$ 28,291.00 |
| Total Collected | \$ 28,771.66 |
| Total Claims Filed with Medicare | 41 |
| Total Claims Filed with Medicaid | 24 |
| Total Adjusted Private Pay | 0 |
| Total Adjusted Medicare/Medicaid | \$ 10,553.43 |
- 4) Budget Amendment No. 33
- 5) Third Quarter Financial Report

PUBLIC COMMENTS

Chairman Battle opened the floor for public comments. There were no public comments made.

SCHOOL BOND REFINANCING

(Commissioner Lucas entered the meeting at this time).

Commissioner Hall introduced the following resolution, a copy of which had been provided to each commissioner and which was read by its title:

SECOND SUPPLEMENTAL RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION SCHOOL REFUNDING BONDS OF CASWELL COUNTY IN AN AGGREGATE PRINCIPAL AMOUNT OF UP TO \$4,750,000 PURSUANT TO A BOND ORDER HERETOFORE APPROVED AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF.

WHEREAS, the Board of Commissioners (**the “Board”**) of Caswell County, North Carolina (**the “County”**) on October 20, 2003 introduced a Bond Order authorizing the issuance of the Refunding Bonds (**the “Bond Order”**), which Bond Order as introduced was published and adopted in accordance with the requirements of the Local Government Bond Act, and the Board has adopted its resolutions on October 20, 2003 (**the “Initial Resolution”**), November 17, 2003 (**the “Authorizing Resolution”**) and March 1, 2004 (**the “Supplemental Resolution”**) authorizing the issuance of not to exceed \$4,750,000 of School Refunding Bonds (**the “Refunding Bonds”**) in order to refund the County’s \$8,705,000 General Obligation Refunding Bonds, Series 1993 (**the “1993 Bonds”**).

BE IT RESOLVED BY THE BOARD OF COMMISSIONERS FOR CASWELL COUNTY, NORTH CAROLINA:

Section 2 of the Supplemental Resolution is repealed and replaced by the following:

2. *Issuance of Refunding Bonds.* Pursuant to the Bond Order, there shall be issued Refunding Bonds of Caswell County, North Carolina (**the “Issuer”**) in the maximum aggregate principal amount of \$4,750,000 designated “General Obligation School Refunding Bonds, Series 2004” and dated on or about May 1, 2004. The form, details and payment of the Refunding Bonds shall be as set forth in the Bond Resolution, except as otherwise provided in this Second Supplemental Resolution. The Refunding Bonds shall be stated to mature (subject to adjustment as hereinafter set forth) annually, on June 1 in the following years and in the following amounts: 2004 (\$50,000), 2005 (\$555,000), 2006 (\$530,000), 2007 (\$510,000), 2008 (\$485,000), 2009 (\$470,000), 2010 (\$450,000) and 2011 (\$430,000). The Refunding Bonds shall bear interest at a rate or rates to be determined by the Local Government Commission of North Carolina at the time the Bonds are sold (provided, however that the net interest cost of the Refunding Bonds shall not exceed 4.5% per annum), which interest to the respective maturities thereof shall be payable on June 1, 2004 and semiannually thereafter on December 1 and June 1 of each year until payment of such principal sum. Notwithstanding the foregoing, the Issuer reserves the right to increase or decrease the aggregate principal amount of the Refunding Bonds by an amount not to exceed \$400,000 following the opening of bids for the purchase of the Refunding Bonds and, in the event of such increase or decrease, the principal amount of any maturity of the Refunding Bonds will be increased or decreased by an amount not to exceed \$100,000 per maturity to be determined by the Finance Officer of the Issuer, with the advice of the Issuer’s financial advisor employed in connection with the issuance of the Bonds, provided that interest rate savings will be realized by the Issuer during the period which the Refunding Bonds will be outstanding as a consequence of issuing the Refunding Bonds, and further provided that the first such installment shall be not more than 3 years after the date of the Refunding Bonds and the last such annual installment shall be not later than either (1) the shortest period, but not more than 40 years, in which the debt being refunded can be finally paid without making it unduly burdensome on the taxpayers of the County, as determined by the LGC or (2) the end of the unexpired period of usefulness of the project. The Finance Officer of the Issuer is hereby authorized and directed to make any such adjustment, if appropriate, on behalf of the Issuer. The Refunding Bonds will not be subject to redemption prior to maturity. Principal, premium, if any, and interest on the Refunding Bonds will be payable in lawful money of the United States of America.

7. *Miscellaneous Provisions --* Except as specifically amended and modified by this Second Supplemental Resolution, the Initial Resolution, the Authorizing Resolution and the Supplemental Resolution are each hereby confirmed, reiterated and readopted.

8. *Effective Date.* This resolution shall take effect immediately upon its passage.

Upon Motion of Commissioner Hall, seconded by Commissioner Ward, the foregoing resolution entitled: “SECOND SUPPLEMENTAL RESOLUTION AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION REFUNDING BONDS OF CASWELL COUNTY IN AN AGGREGATE PRINCIPAL AMOUNT OF UP TO \$4,750,000 PURSUANT TO A BOND ORDER HERETOFORE APPROVED AND PROVIDING FOR THE FORM, DETAILS AND PAYMENT THEREOF” was passed by the following vote:

Ayes: Commissioners Battle, Hamlett, Hall, Hooper, Lucas, Travis, and Ward.

Noes: None

RESOLUTION ESTABLISHING FEES FOR SERVICE OF OUT-OF-STATE CIVIL PROCESS

Mr. Robert Shaver, County Attorney, presented for the Board’s consideration a *Resolution Establishing Fees for Service of Out-of-State Civil Process*. Mr. Shaver reported that Sheriff Welch requested that the Board consider the adoption of this Resolution. Mr. Shaver stated that there are two sets of fees charged by the Sheriff’s Department in the serving of civil papers for all actions that are filed in North Carolina in the General Court of Justice and that service fee is \$5.00. Mr. Shaver added that this fee is established by the State, is uniform, and cannot be changed. Mr. Shaver stated, however, when papers need to be served that originate out of state or in Federal Court, they are sent to the County where the individual resides and they would ask the Sheriff to serve the paper. Mr. Shaver added that these fees can be set at an amount approved by the Board of Commissioners. Mr. Shaver noted that currently the fee is \$5.00, the same amount as the in-state fee. Mr. Shaver reported that many counties have changed the out-of-state fee and one reason is the same form is not used, states have different requirements for what they want the Sheriff’s deputies to do when they serve the papers, fill out different types of affidavits, etc. Mr. Shaver noted that Randolph, Forsyth, Durham, and Guilford Counties charge \$50.00 while there are some counties that charge \$15 to \$25, and there are some that still charge \$5.00. Mr. Shaver stated that Sheriff Welch has requested that the fee for out-of-state service be increased to \$50.00.

Upon questioning from Chairman Battle, Mr. Shaver answered that the Caswell County Sheriff’s Office cannot serve papers in Pittsylvania County, Virginia and that the Sheriff

would return the papers to the party who submitted it and inform them that the individual cannot be found in Caswell County, and they would in turn send the papers to Pittsylvania County. Chairman Battle asked Mr. Shaver the rationale for the increase. Mr. Shaver answered that the increase is due to the administrative cost involved in serving the papers and noted that \$5.00 is an extremely low figure.

Commissioner Lucas asked what was the basis for the \$50.00. Mr. Shaver answered that the Sheriff's Office surveyed other counties and 32 Sheriff's Offices responded. Mr. Shaver added that half of those counties are still charging \$5.00 and the rest were charging \$50, except for a few that were charging \$15 or \$25. Mr. Shaver noted that Alamance County charges \$100.

After further discussion, Commissioner Hamlett moved, seconded by Commissioner Travis to adopt the following *Resolution Establishing Fees for Service of Out-of-State Civil Process*. The motion carried unanimously.

Resolution Establishing Fees for Service of Out-of-State Civil Process

WHEREAS, North Carolina General Statute 153A-102 grants to the Board of Commissioners the power to fix fees and commissions charged by county officers and employees for performing services or duties permitted or required by law; and

WHEREAS, the Sheriff and his deputies are permitted, but not required, to serve summons and complaints and other legal process issued by the federal courts and courts of the several states, other than North Carolina; and

WHEREAS, North Carolina General Statute 7A-311 sets uniform fees for service of civil process issued by the courts of North Carolina;

NOW, THEREFORE, BE IT RESOLVED by the Caswell County Board of Commissioners that in any civil action or special proceeding arising in the federal courts or in a court of one of the several states other than the State of North Carolina, the following fees shall be assessed, collected, and remitted to the County:

Effective May 1, 2004, for each item of civil process, including summons and complaints, subpoenas, notices, motions, orders and pleadings served, fifty dollars (\$50.00) shall be charged. When two or more items of civil process are served simultaneously on one party only, only one fifty-dollar (\$50.00) fee shall be charged. When an item of civil process is served on two or more persons or organizations, a separate charge shall be made for each person or organization.

This resolution shall not apply to any process issued by the North Carolina General Court of Justice or any other court, administrative body, or agency of the State of North Carolina or any of its political subdivisions.

Adopted this 19th day of April, 2004.

Attest:

S/Wanda P. Smith
Wanda P. Smith
Clerk to the Board

S/M. O. Battle
Mel O. Battle
Chairman, Caswell County Board
Of Commissioners

APPOINTMENT OF 21ST CENTURY STEERING COMMITTEE

Chairman Battle stated that during the Board's April 5th meeting, the County Manager and Economic Developer presented a list of potential candidates for the 21st Century Steering Committee, which was a combination of the Rural Community College Initiative and the 21st Century Program Steering Committee. Chairman Battle added that the Commissioners were instructed to submit any additional names to the Clerk for consideration of appointment. Chairman Battle stated that six additional names were submitted to the list and noted that Mr. Michael Greenberg should be added to the list as well. Commissioner Hall requested that his name be removed from the Committee due to his not having the time to commit. Commissioner Lucas asked if the seven additional names were recommended by Commissioners. Chairman Battle confirmed that the additional nominations were made by Commissioners. After further discussion, Commissioner Hamlett moved, seconded by Commissioner Travis to appoint the following individuals to the 21st Century Steering Committee. The motion carried unanimously.

Tom Edmonds – County Lead/Coordinator
Susan Scaggs – RCCI-Lead
Doug Barker
Paula Butler
Janie Carter
Bonnie Crispin
Jeff Earp
Rese Farrish
Bob Hillman
Sandra Hudspeth

Joey Knight
Hon. Jim Long
Cathy Lucas
Donna Pointer
Paul Robinson
Arnold Rogers
Steve Smith
Yancey Smith
George Solomon
Fred Smith
Trudy Blackwell
Maureen Jordan
George Ward
Hester Vernon
George Daniel
Michael Greenberg

BOARD ORIENTATION AND TRAINING

Commissioner Hall stated that over the last four to five months he has noticed that on the Boards on which he serves there seems to be some confusion from time to time by the members as to what exactly is their role. Commissioner Hall added that he has also observed that on some Boards he serves on, some members are not aware of the goals and objectives of that Board. Commissioner Hall stated that he would like to recommend that all Boards and Commissions hold Board orientations for new members each year, either when appointed or at a designated time. Commissioner Hall added that included in the orientation should be the goals and objectives of that Board or Commission and the duties and responsibilities of all of the Board members.

Chairman Battle questioned Commissioner Hall as to whether he would like to wait and discuss this first with the Committee that has been appointed to review all Boards and Commissions. Chairman Battle added that he has requested that the Clerk to the Board gather data on all Boards and Committees as it pertains to appointments, lengths of term, meeting time, compensation, and purpose.

It was agreed that the Boards and Commissions Subcommittee would meet on April 27, 2004, at 9:00 a.m. in the Conference Room of the Historic Courthouse.

Chairman Battle requested that the Clerk to the Board provide the Committee members with the data prior to their meeting on April 27th.

APPOINTMENT TO PLANNING BOARD

Commissioner Lucas stated that in light of what the Board has just discussed, she would like to recommend that action be delayed on the appointment to the Planning Board until the Boards and Commissions Subcommittee meets on April 27, 2004. After further

discussion, Commissioner Lucas moved, seconded by Commissioner Hall to table the appointment to the Planning Board until May 3, 2004. The motion carried unanimously.

COUNTY MANAGER'S REPORT

Mr. Jeff Earp, County Manager, presented a proposal from Dewberry & Davis to conduct the County's groundwater monitoring for 2004 at the Landfill. Mr. Earp stated that this monitoring is conducted annually and Dewberry & Davis has been the County's contractor since the year 2000. Mr. Earp added that the proposed contract is basically the same as the current contract and the cost has not changed. Mr. Earp recommended that the Board approve the proposed contract. After discussion, Chairman Battle moved, seconded by Commissioner Travis to approve the continuation of the contract with Dewberry & Davis for the groundwater monitoring of the County's Landfill as proposed. The motion carried unanimously.

Mr. Earp stated that as previously reported, Caswell County received a grant in the amount of \$26,800 to update the Caswell County Emergency Operations Plan. Mr. Earp noted that the Plan needed updating to include a Multi-Hazard Section and incorporation of the Bio-Terrorism annex. Mr. Earp stated that at the Board's last meeting it tabled action on this issue until the County hired a new EMS Director. Mr. Earp reported that Mr. James Gusler has been hired as the County's EMS Director and will report to work on May 17, 2004. Mr. Earp stated that the EOP Update has to be completed by June 1, 2004. Mr. Earp informed the Board that he discussed the update with the new EMS Director and both felt the County should move forward with a private consultant to complete the plan. Mr. Earp stated that he has contacted both consultants and has received updated proposals from both. Mr. Earp added that Mr. Joe Wright has submitted a revised proposal at a cost of \$15,800, while Ms. Toni Plummer submitted a revised proposal at a cost of \$16,000. Chairman Battle asked what would happen if the Board does not update the Plan. Mr. Earp answered that if the County does not update its Emergency Operations Plan by June 1, 2004, the mandate would not be met and the money received from the grant would have to be returned. Mr. Earp stated that he has requested an extension from the State, but has not received approval.

Chairman Battle noted that according to his calculations, Ms. Plummer has reduced her original proposal by \$10,000 from \$26,000 to \$16,000 and Mr. Wright has reduced his original proposal by \$5,000 from \$20,800 to \$15,800. Chairman Battle stated that the only problem he has with this is as he stated in the previous meeting, that he felt that this is an abuse of funds. Chairman Battle added that now when the Board receives the proposals and one has been reduced by \$10,000 and the other by \$5,000, it leads him to believe that this is still an abuse of funds. Mr. Earp stated that the only justification he received from the two consultants for the revised bids was that they now have a better feel for what they are doing and they have templates in place because they have helped other counties; therefore, the administrative cost goes down.

Commissioner Lucas stated that Ms. Plummer has indicated that she will have 400 hours involved in the process and noticed that Mr. Wright did not list the number of hours and

added that she thought it would be pretty difficult to do 400 hours before the June 1st deadline. Commissioner Lucas asked at what point was Mr. Wright told to come back with another bid. Mr. Earp answered that he talked to Mr. Wright after the Board's meeting on Monday. Commissioner Lucas asked if this money could be used for anything other than updating the Plan. Mr. Earp answered that this grant money is to be used exclusively for updating the Plan and any excess funds will have to be returned. Commissioner Lucas stated that in the eastern part of the State, there are still needs for hurricane money and felt that it is a sad state when federal money is flowing like this for the purpose of filling in a blank on a disk and it is ridiculous. Commissioner Lucas asked if the new EMS Director could do this since it was the responsibility of the previous Emergency Management Coordinator. Mr. Earp answered that he did not think the new Director would have the time to meet the deadline.

Commissioner Hall asked the County Manager of the two proposals submitted, which was his preference. Mr. Earp answered that his preference would be the proposal submitted by Ms. Plummer. Commissioner Hall moved, seconded by Commissioner Travis to award the contract for the updating of the Emergency Operations Plan to Ms. Toni Plummer at a cost of \$16,000. The motion carried by a vote of five to one with Commissioner Lucas voting no and Chairman Battle abstaining.

Mr. Earp reported that over the last several months Caswell County has been working on a local e-Government Utilization Plan dealing with connectivity and e-Government activities. Mr. Earp stated that a Plan has been prepared that would allow all of Caswell County local government offices to work off of one local network system. Mr. Earp added that this would provide the County the ability to share information on a real time basis, as well as enhance the County's operations in Tax and Finance, Emergency Services, and other governmental departments. Mr. Earp noted that this would also give the County the ability to have its own secure e-mail system, along with high-speed internet access through T1 cable. Mr. Earp provided a detailed e-Government Utilization Plan and added that the cost would be approximately \$38,000 with the funding coming from grant monies from the RIAA, Health Department Bioterrorism grant funds, 911 Funds, e-Communities grant funds, and CDOT reserve funds. Mr. Earp noted that the plan would be totally funded without any General Fund monies from Caswell County. Mr. Earp requested that the Board bless the Plan as presented so that he can move forward and put the technology in place.

Upon questioning from Chairman Battle, Mr. Tom Edmonds answered that the fiber optics would be buried and would run from the New Courthouse to EMS, DSS, and to the Sheriff's Office. Mr. Edmonds noted that the Health Department would be the hub for the T1. Mr. Earp stated that the County's HIPPA information and secured service would remain secure and will be fire walled. Commissioner Hall asked if security is in place for the wireless network. Mr. Edmonds answered that security is in place for the wireless network. Commissioner Hall asked a number of questions concerning the security of the system. Mr. Earp stated that the County would have a level of security in place that is good for the US Government and military. Commissioner Hall stated that he is looking at security for the receivers. Commissioner Hall, in looking at the Project Budget,

questioned why fiber optic lines in the amount of \$10,035.92 is coming from CDOT instead of 911 or other fund. Mr. Earp answered that 911 Funds are picking up the Sheriff's Office wiring and equipment and more will probably be requested. Mr. Earp noted that some of these funding sources may need to be switched.

After further discussion, Commissioner Hall moved, seconded by Commissioner Ward to approve and bless the e-Government Utilization Plan as submitted. The motion carried unanimously.

Mr. Earp presented a request from the Senior Center Director to install a door in the Senior Center. Mr. Earp reported that the door would be installed in the hallway leading to the Activity Room and would help keep the noise level under control between the areas of the building. Mr. Earp stated that the door can be installed for \$450 and the funding would come from Appropriated Funds or funds accumulated by the Senior Center Board. Chairman Battle stated that regardless of where the funds come from, he feels that it is a good practice to bid projects and requested that the County Manager direct all Department Heads to do this in the future. Mr. Earp noted that the project was not bid because it was under \$500. After further discussion, Commissioner Hamlett moved, seconded by Commissioner Hooper to approve the request by the Senior Center Director to install a door at the Senior Center at a cost of \$450. The motion carried unanimously.

Mr. Earp informed the Board that he sent a letter to Mr. Kent Rimmer, who is the contracted operator for the solid waste convenience center site in Prospect Hill. Mr. Earp stated that for the last couple of months he has received numerous complaints about the operation schedule at the Prospect Hill site. Mr. Earp added that the site has been open, but it has been full and has been a mess. Mr. Earp informed the Board that Mr. Rimmer no longer owns the convenience store or the building, but is under contract with Caswell County to operate the solid waste site. Mr. Earp reported that he and the Solid Waste Director met with Mr. Rimmer on March 17, 2004, to discuss the complaints received concerning hours of operation, cleanliness of the site, and improper monitoring of the site. Mr. Earp stated that adjustments have been made so that Mr. Rimmer can operate the compactor from outside of the building. Mr. Earp added that by April 13th he was still receiving approximately two to three calls per week and since he sent Mr. Rimmer a letter on April 13th he has not received any complaints. Mr. Earp noted that Mr. Rimmer's contract will expire in October, 2004. Chairman Battle asked where Mr. Rimmer lives. Mr. Earp answered that Mr. Rimmer lives within two and one-half miles of the convenience center site.

Chairman Battle informed the County Manager that the Providence convenience center site was full on Tuesday and the gates were shut. Mr. Earp clarified that the compactor was not working.

Mr. Earp informed the Board that Congressman Brad Miller would be in the County the next day and provided an itinerary for the day.

Chairman Battle noted that the Golden Leaf Foundation Forum would be held on Monday, April 26, 2004, at the North Raleigh Hilton. Chairman Battle also noted that the Legislative Briefing and Reception would be held on May 19, 2004, at the Sheraton Capital Center Hotel and NC Museum of History. Chairman Battle encouraged Board participation in these events.

Commissioner Hall questioned whether any of the Haw River runs through Caswell County. Mr. Earp answered that none of the Haw River runs through Caswell County and the only reason the County was notified of the reclassification of the Haw River was because originally the Matkins community in the southern part of the county was located in this watershed, but is no longer involved and this was done as a courtesy from the City of Greensboro.

Mr. Earp reported that he has discussed the proposed paving of the Recreation parking lot with Representative Nelson Cole and Mr. Herbert McDowell, NCDOT District Engineer. Mr. Earp stated that Representative Cole informed him that the project had to go back for drawings and the funding figure was resubmitted to Raleigh on April 7th and would be reviewed the first of May. Commissioner Lucas requested that if any Board member comes in contact with a Recreation Committee member to inform them that the paving of the parking lot will not take place this Spring as had been anticipated.

Chairman Battle noted that the paving of Poole Road should begin this summer.

Mr. Earp informed the Board that they would be sitting as the Board of Equalization and Review on Monday, May 17, 2004.

OTHER BUSINESS

Commissioner Hall stated that after the Board's last meeting, one of the citizens in the audience remarked that he is still having difficulty hearing during Board meetings. Commissioner Hall asked if there is anything that could be done. Mr. Earp stated that he has not received any complaints since the new system was installed. Mr. Earp added that he could contact the sound system company to have them fine-tune it.

Chairman Battle questioned whether any Board members would be participating in the Providence Spring Fling parade on Saturday, and if so, to let him know.

Chairman Battle stated that in the County Planner's Monthly Report, it states that, "Chairman Battle discussed the prospect of the board proceeding to develop a zoning ordinance. Issue was set aside pending possible direction from the Board of Commissioners". Chairman Battle added that according to the current Ordinance governing the Planning Board, Section 6 speaks to the Zoning Ordinance and what the Planning Board should do. Chairman Battle requested Mr. Mike Cusimano, County Planner to inform the Planning Board of this because they do not need any direction from the Board of Commissioners. Chairman Battle read the following excerpt from the Planning Board Ordinance: "Section 6. The Planning Board shall prepare and submit to

the Board of County Commissioners for its consideration and possible adoption a zoning ordinance for the control of the height, area, bulk, location, and use of buildings and premises in the area, in accordance with the provisions of Article 20B of Section 153 of the General Statutes of 1943, as amended. The Planning Board may initiate, from time to time, proposals for amendment of the zoning ordinance, based upon its studies and comprehensive plan. In addition, it shall review and make recommendations to the Board of County Commissioners concerning all proposed amendments to the zoning ordinance". Chairman Battle stated that to his knowledge, since he has been on the Board, this has not been done.

Chairman Battle informed the Board that a Gaston County Commissioner was recently a victim of identity theft.

CLOSED SESSION

Chairman Battle moved, seconded by Commissioner Travis that the Board enter into closed session to preserve the Attorney/Client privilege (NCGS 143-318.11(a)(3)) and to consider the compensation, terms of appointment, and performance of an individual public officer (NCGS 143-318.11(a)(6)). The motion carried unanimously.

REGULAR SESSION

Chairman Battle moved, seconded by Commissioner Travis to resume regular session. The motion carried unanimously.

COOPERATIVE EXTENSION SERVICE

Commissioner Hall moved, seconded by Commissioner Ward for approval of the appointment of the Family Consumer Service Agent as requested by the Extension Director. The motion carried by a vote of five to two with Commissioners Hamlett and Lucas voting no.

THE ADJOURNMENT

At 8:00 p.m. Chairman Battle moved, seconded by Commissioner Hall to adjourn the meeting. The motion carried unanimously.

Wanda P. Smith
Clerk to the Board

M. O. Battle
Chairman
